

To: Members of the Partnerships
Scrutiny Committee

Date: 8 January 2016

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e-mail: dcc_admin@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 14 JANUARY 2016** in the **COUNCIL CHAMBER, RUSSELL HOUSE, RHYL.**

Yours sincerely

G. Williams
Head of Legal, HR and Democratic Services

AGENDA

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES OF THE LAST MEETING (Pages 3 - 10)

To receive minutes of the Partnerships Scrutiny Committee meeting held on 26th November, 2015 (copy attached).

5 PUBLIC SERVICE BOARD (Pages 11 - 28)

A report by the Head of Business Improvement and Modernisation, on the Local Service Board's proposed arrangements for a joint Public Service Board for Conwy and Denbighshire, had been circulated with the papers for the meeting.

10.10 a.m.

Comfort Break

6 DENBIGHSHIRE CCTV UPDATE (Pages 29 - 32)

A report by the Head of Planning and Public Protection, on the current CCTV Service and the conclusion of the work undertaken by the CCTV Working Group, had been circulated with the papers for the meeting.

10.50 a.m.

7 SCRUTINY WORK PROGRAMME (Pages 33 - 52)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

11.30 a.m.

8 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups

11.40 a.m.

MEMBERSHIP

Councillors

Councillor Jeanette Chamberlain-Jones (Chair)

Councillor Raymond Bartley (Vice-Chair)

Meirick Davies
Martyn Holland
Pat Jones
Dewi Owens

Pete Prendergast
Arwel Roberts
Bill Tasker

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PARTNERSHIPS SCRUTINY COMMITTEE

Minutes of a meeting of the Partnerships Scrutiny Committee held in Council Chamber, Russell House, Churton Road, Rhyl LL18 3DP on Thursday, 26 November 2015 at 9.30 am.

PRESENT

Councillors Raymond Bartley (Vice-Chair), Jeanette Chamberlain-Jones (Chair), Meirick Davies, Martyn Holland, Pat Jones, Dewi Owens, Pete Prendergast and Arwel Roberts

ALSO PRESENT

Corporate Director: Economic and Community Ambition (RM), Head of Community Support Services (PG), Service Manager: Specialist Services (AP), Scrutiny Co-ordinator (RW) and Committee Administrator (SLW)

Also in attendance:

Deputy Chief Fire Officer – Dawn Docx
Assistant chief Fire Officer – Ruth Simmons, and
Sian Clark, Welsh Audit Officer to observe proceedings.

The Chair welcomed everyone to the meeting and also thanked the Fire and Rescue Service personnel for their attendance.

1 APOLOGIES

Apologies for absence were received from Councillors Bill Tasker

Apologies for absence were also received from the Corporate Director: Communities and the Lead Member, Councillor Bobby Feeley.

2 DECLARATION OF INTERESTS

No declarations of interest.

3 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters.

4 MINUTES OF THE LAST MEETING

The Minutes of a meeting of the Partnerships Scrutiny Committee held on 8 October, 2015 were submitted.

RESOLVED that, the Minutes of the Partnerships Scrutiny Committee meeting held on 8 October, 2015 be received and approved as a correct record.

5 NORTH WALES FIRE AND RESCUE AUTHORITY

The Deputy Chief Fire Officer, Dawn Docx and Assistant Chief Fire Officer, Ruth Simmons were in attendance to present the consultation document "Your Services, Your Choices".

The Fire and Rescue Service officers outlined the success of their proactive prevention approach during recent years in reducing the number of callouts for the Service by 50%. However, dwindling public finances in recent years had necessitated the Service to cut back on a number of non-statutory services it provided i.e. it had reduced the number of Home Fire Safety Checks (HFSCs) undertaken annually from 30,000 per year to 20,000 per year, withdrawal of line rescue services (now undertaken by Mountain Rescue Services) and large animal rescue. It had also streamlined its operational management structure and was now operating with 28 operational middle managers across North Wales, this was the minimum number it was permitted to operate. The policy relating to routinely turning out to Automatic Fire Alarms (AFAs) had been revised as part of cost saving measures. The Service now did not turn out to AFAs at business premises during the daytime, unless the alarm had been followed up by an emergency call. Since the introduction of this policy the Service had not attended 640 of the 685 AFA calls received. This had realised a saving of circa £70K. As part of last year's budget setting process the Authority had proposed an increase of £1 per head of population in North Wales when setting the contribution from each local authority. At the conclusion of that process the increase levied equated to 18p per head of population.

In its consultation document the Fire and Rescue Authority was proposing four objectives for 2016/17 and beyond:

Objective 1: to continue with its prevention work to keep people safe from fire in their homes – this would be funded from Welsh Government (WG) grants available specifically for this type of work

Objective 2: working hard to make the budget go further so that it would not have to ask county councils for any higher contributions – this would mean that the Authority would be freezing its budget for the next 3 years. Whilst doing this it would be working collaboratively with public services in the area with a view to utilising available resources to realise maximum benefits for all concerned.

Objective 3: continuing to protect all communities through better planning i.e. match crewing systems and crews' availability in order to provide optimum coverage for the entire area

Objective 4: exploring the possibility of doing more things for communities i.e. co-responding with the Ambulance Service and supporting personal safety initiatives and work with other public services.

A short video was played to members to illustrate how data could be used with a view to improve service planning and provision for the future. Potential future service models would be developed using a well-established formula used by a number of rural Fire and Rescue Authorities and having regard to the Welsh Index of Multiple Deprivation (WIMD). The application of this formula highlighted that

there were areas across North Wales that would require fire and rescue service cover at specific times of the day.

Responding to members questions Fire and Rescue Authority officers advised that:

- the Service was required by law to respond to road traffic accidents;
- water rescue was not a statutory requirement at present, nevertheless due to the number of flooding incidents in North Wales in recent years the Authority had decided to continue with the provision of this service;
- the recruitment of retained firefighters had been extremely difficult, particularly in some areas. This was a common problem amongst rural fire and rescue services. There was on average a 10% annual turnover of Retained Duty Staff (RDS) in North Wales. This was a much higher turnover rate than for Whole Time Firefighters (WTF). There were a variety of reasons for this i.e. the array of skills that required to be mastered, time commitment requirements and problems in combining firefighting commitments with professional and family duties;
- entry and fitness tests for WTF and RDS firefighters were identical;
- whilst the number of firefighters in the area had reduced no WTFs had been made redundant as part of the efficiencies process, nevertheless staff were now working more flexibly;
- a new more peripatetic staffing approach had been adopted to ensure that the Service had adequate cover for the entire area at all times;
- all emergency calls received had been responded to by the Service;

Fire and Rescue Authority officials:

- outlined the process followed to track appliances to incidents and the work underway on an all-Wales basis to design suitable off-road fire appliances that could carry sufficient amounts of water;
- confirmed that due to the costs involved with training RDS firefighters, the Authority, when recruiting them, would establish whether interested individuals would be available to the Authority when the Service required them;
- informed members of the time commitment and distance from fire stations requirements for RDS staff;
- advised of the optimum and safe crewing numbers for fire appliances;
- confirmed that 7 fire stations, operating a variety of duty systems, would by mid-December 2015 be commencing a 6 month co-responding pilot with the Ambulance Service. This was part of a UK-wide pilot which would be used to inform future service delivery;
- advised that discussions and scoping work was underway with North Wales Police on other potential 'blue light services' collaboration opportunities. The Fire and Rescue Service and Police in North Wales had occupied a shared Control Centre for some years, therefore there were opportunities to work together for the benefit of residents.

The Chair of the Fire and Rescue Authority emphasised the need for all county councillors to act as 'eyes and ears' for their communities and draw to the Fire and Rescue Service's attention any individuals within their wards and communities who may be at risk of harm from fire or other hazards, as this would enable the Service

to undertake proactive work with a view to keeping those individuals safe. Members and local authority officers' attention was drawn to items such as fire retardant bed packs which were available from the Service with a view to keeping smokers who were confined to their beds safe from fires. Officers undertook to draw these and other resources available from the Fire and Rescue Service to the attention of the Single Point of Access Service (SPoA).

Officers undertook to utilise the Council's social media pages for the purpose of drawing the consultation exercise to residents' attention and seeking them to send their comments to the Authority by 11 December 2015. They also undertook to distribute the 'Station Incidents Statistics' provided to the Committee to Committee members.

At the conclusion of the discussion the Committee:

RESOLVED to support the objectives detailed in the 'Your Services, Your Choices' consultation document to maintain excellent, affordable fire and rescue services in North Wales in 2016-17 and beyond emphasising the need to ensure adequate safe cover for rural as well as urban areas.

At this juncture (10.30 a.m.) there was a 15 minute break.

The meeting reconvened at 10.45 a.m.

6 ANNUAL REPORT ON ADULT PROTECTION 2014/2015

The Head of Community Support Services introduced the Annual Report on Adult Protection 2014/2015 (previously circulated) to provide Members with an overview of the local safeguarding and adult protection arrangements and practices.

The Head of Community Support Services advised the Committee that the Council was required by statute to report annually on the Protection of Vulnerable Adults (POVA). He also advised:-

- that at present there was only one national Performance Indicator (PI) relating to adult protection. However, the Social Services and Well-being (Wales) Act 2014, when it comes into force in April 2016 would put adult protection on a statutory footing, similar to that afforded to child protection at present. Its implementation would also entail additional PIs in the area of adult protection;
- of the implications to the Council of the Deprivation of Liberty Safeguards (DoLS) Supreme Court Judgement and the increased number of standard authorisation requests received as a result of the Judgement;
- that the Care and Social Services Inspectorate Wales (CSSIW) in its Annual Performance Evaluation Report on the Council's Social Care Services for 2014/15 had identified POVA as an area for improvement. The Council had identified four areas within the field of adult protection which required to be strengthened, these were detailed in paragraph 4.15 of the report. CSSIW

inspectors had been briefed on these areas and seemed to be content with the Council's plans for improvement;

- some further training was required for Designated Lead Managers (DLMs) in order to build up their confidence when chairing meetings which involved healthcare professionals.

The following issues were raised by Members:-

- the difficulties encountered by those in the nursing and care professions due to the laws relating to nursing and care being changed on a regular basis;
- the need for residential/care homes to consider dual registration due to the increase demand for elderly mental health care services. Having homes with dual registration, as residential care and nursing care homes, would then ensure that residents would not be subject to stress and upheaval as their needs increased as they would not have to move from one home to another in order to meet their growing needs;
- the need for a community-led approach to caring for the elderly and vulnerable and the potential use of Council facilities, such as libraries, for elderly, vulnerable or lonely individuals to meet others;
- the need for ward members to be vigilant with respect to possible abuse of elderly or vulnerable people within the community.

Responding to Members' questions, Officers:-

- detailed the process, as set out by law, which had to be followed when dealing with standard authorisation requests under the DoLS judgement and confirmed that the costs of each DoLS assessment had to be met by the local authority;
- emphasised the pressures faced by social care services due to DoLS requests, both financially and resource wise – due to the fact that the Service had to deal with both current and retrospective requests, whilst at the same time having to contend with budget cuts. This problem was not unique to Denbighshire and the Law Commission had recently been asked to examine the problems and pressures caused. Their report was due to published in early 2016;
- advised that there was a growing need for dementia care, whilst the demand for residential care was reducing;
- emphasised that POVA investigations could entail distressing experiences for all concerned, particularly when the allegations made were false;
- confirmed that whilst the number of abuse allegations were increasing across the country, the cause of this was increased awareness which resulted in more alleged incidents being reported.

Prior to the conclusion of the discussion, the Committee Members requested that a presentation on "Loneliness and its Implications" be presented to a future Council Briefing.

With a view to ensuring that the risks identified by the CSSIW relating to POVA were addressed, and that the Council was aware of the types of alleged abuse and the locations where they had occurred, the Committee:-

RESOLVED:-

- a) Subject to the above observations, to receive the Annual Report on Adult Protection 2014/2015;
- b) To acknowledge the important nature of a corporate approach to Adult Protection and the responsibility of the Council to view this as a key priority area and place it alongside the commitment and significance given by Denbighshire County Council to Child Protection; and
- c) That a report be presented to the Committee at its meeting in February 2016 detailing the number of Protection of Vulnerable Adults investigations undertaken with respect to various locations and types of services, the types of alleged and proven abuse, the measures taken to address proven allegations and to reduce risks to other individuals as well as to the Council itself.

7 SCRUTINY WORK PROGRAMME

A copy of a report by the Scrutiny Co-ordinator which requested the Committee to review and agree its Forward Work Programme and provided members with an update on relevant issues, had been circulated with the papers for the meeting.

A copy of the “member proposal form” had been included in Appendix 2, the Cabinet Forward Work Programme had been included as Appendix 3, a table summarising recent Committee resolutions and advising on progress with their implementation, had been attached at Appendix 4 and a list of Scrutiny representatives on Service Challenge Groups 2015/2016 included as Appendix 5.

The Committee considered the Forward Work Programme for future meetings and the following amendments/additions were agreed:-

It was agreed by Members that a visit to the new One Stop Shop in Rhyl would be advantageous at some point in the future.

25 February 2016: Protection of Vulnerable Adults – Update report, detailing number of POVA investigations undertaken with respect to the various locations and types of services, the types of alleged and proven abuse, the measures taken to address proven allegations and to reduce risks to other individuals as well as to the Council itself.

Future Meeting 2016: The HASCAS report on Tawelfan would be available in the spring of 2016. Once the report had been published, it would be presented to the Committee.

There were two vacancies on the Service Challenge Group List. It was agreed that:

- (i) Martyn Holland represent Partnerships Scrutiny on the Education Services, and
- (ii) Jeanette Chamberlain Jones represent Partnerships Scrutiny on the Highways & Environmental Services.

8 FEEDBACK FROM COMMITTEE REPRESENTATIVES

None.

The next Partnerships Scrutiny meeting will take place on 14 January 2016.

The meeting concluded at 11.45 a.m.

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Report to: Partnerships Scrutiny Committee

Date of Meeting: 14 January 2016

Lead Member / Officer: Leader of the Council / Strategic Planning & Performance Manager

Report Author: Strategic Planning & Performance Officer

Title: Local Service Board's proposed future arrangements for Public Services Board and options for Scrutiny

1. What is the report about?

Arrangements for establishing the statutory Public Services Board, also including potential options for scrutinising the new PSB, in line with requirements of the Wellbeing of Future Generations (Wales) Act.

2. What is the reason for making this report?

To request support from Elected Members of the Conwy & Denbighshire LSB's proposal for the future arrangements of the Public Service Board (PSB), and for Partnerships Scrutiny to make a recommendation as to which option to follow for future PSB Scrutiny arrangements.

3. What are the Recommendations?

That the Committee:

- 3.1 supports the proposal of Conwy and Denbighshire continuing with their joint arrangement and merge to become the Conwy and Denbighshire Public Service Board under the Wellbeing of Future Generations (Wales) Act (subject to proposals continuing for Conwy and Denbighshire to merge under a future local government reorganisation);
- 3.2 supports the proposal of Conwy and Denbighshire having a single Wellbeing Plan for both counties;
- 3.3 supports working towards a target publication date of November 2017 for the joint Conwy and Denbighshire Wellbeing Plan;
- 3.4 considers the options for scrutiny of the PSB outlined in appendix 2, and supports the continuation of the existing scrutiny arrangements for the LSB/PSB and, subject to a decision on local government reorganisation, to introduce Joint Informal Arrangements as outlined in Option 4 of Appendix 2 from May 2017.

4. Report details

The Well-being of Future Generations (Wales) Act comes into force on 1st April 2016 and places Local Service Boards (LSBs) on a Statutory footing under the new name

of Public Service Boards. At their September 2015 meeting, the Conwy and Denbighshire LSB agreed their desired approach for the future direction of the board and the necessary steps needed to be taken to form the PSB. The report discussed at the meeting is attached in Appendix 1.

4.1 The key proposals of the LSB were as follows:

- i. Conwy and Denbighshire LSB wish to continue with their joint arrangement and work towards a joint PSB – unless the Welsh Government Local Government reforms (the merger map) propose otherwise.
- ii. Conwy and Denbighshire LSB wish to have a single long term Partnership Wellbeing Plan for both counties.

Given the new statutory link to the Local Authority political cycle, both Councils would aim to publish their new Corporate Plans at a similar time to the proposed joint Wellbeing Plan, ensuring systemic links between the plans. A provisional target of November 2017 was proposed at the meeting. However, to ensure that working to this timetable is also feasible for regional partners, work is underway to produce a work programme to determine if this target is achievable.

4.2 A meeting was held on 5th November with Local Authority officers to discuss approaches to collaborating in support of a single PSB Needs Assessment and Wellbeing Plan, as well as facilitating an agreed approach to scrutiny. Local Authority Scrutiny Officers agreed to submit an options appraisal to Councils to agree an approach for scrutinising the work of the Public Service Board (see Appendix 2). It was agreed to aim to have a process in place by May 2017, existing scrutiny processes to continue until then.

5. How does the decision contribute to the Corporate Priorities?

This decision is independent of current corporate priorities, and instead begins to establish arrangements for managing priorities for the next electoral term. Legislation dictates that a public sector Wellbeing Plan would serve as a driver for the priorities of individual organisations.

6. What will it cost and how will it affect other services?

6.1 Under the Wellbeing of Future Generations (Wales) Act, administrative Support for the PSB must be provided by the local authority. It is proposed that the current arrangement of sharing this work with Conwy will continue, as long as funding is in place.

6.2 Support functions for the Local Service Board are currently provided via Welsh Government funding for a Local Service Board Development Officer (housed in Conwy at the moment). Funding for this function will cease on 31st March 2016 and, currently, no alternative methods of funding have been identified to support this work going forward.

6.3 The costs of any payments made to a chair of a joint Scrutiny Committee or Joint Sub-committee would need to be considered. Such payments would be in addition to the maximum proportion of its membership that can normally receive a senior salary, but it would be for the two authorities to decide whether such posts would be paid.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report

This decision does not relate to a plan or policy and, as such, carries no implications in terms of equalities.

8. What consultations have been carried out with Scrutiny and others?

Consultation has been carried out through the discussion with LSB. This proposal has also been sent to Conwy County Borough Council's Partnership Overview and Scrutiny Committee (on CCBC's behalf), and is coming to Partnerships Scrutiny for DCC approval. Conwy CBC has not yet decided its preferred option for Scrutiny of the PSB.

9. Chief Finance Officer Statement

The report identifies a sensible and cost effective approach to establishing the statutory Public Services Board taking into account the requirements of the Wellbeing of Future Generations (Wales) Act. The service has confirmed that the support functions will be able to be provided going forward by prioritising statutory requirements even if the funding is withdrawn by WG next financial year.

10. What risks are there and is there anything we can do to reduce them?

10.1 The risk that if Welsh Government choose to merge Denbighshire Council with Flintshire and Wrexham Council the joint PSB will have to be undone.

10.2 The risk that the Public Service Board becomes unsustainable due to lack of funding.

11. Power to make the Decision

Articles 6.3.2(b), 6.3.3(d) and 6.3.4(ch)

Contact Officer:

Strategic Planning and Performance Officer

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Well-being of Future Generations Act

Briefing for Conwy and Denbighshire Local Service Board

What is it?

The Well-being of Future Generations (Wales) Act is about improving the social, economic, environmental and cultural well-being of Wales. It will formalise the need for public bodies listed in the Act to think more about the long-term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach.¹ This report summarises the requirements of this Act and outlines considerations and recommendations for Conwy and Denbighshire Local Service Board (LSB).

What is our desired approach?

The Act formalises in statute good practice which can already be evidenced across the two county areas, however it provides opportunity for further developments. Conwy & Denbighshire LSB has already agreed its aspiration for a single plan across both counties. Given the new statutory link to the Local Authority political cycle, both Councils will aim to publish their new Corporate Plans at the similar time as the Conwy & Denbighshire Well-Being Plan, ensuring systemic links between the plans.

The recommendation is, therefore, that the Conwy & Denbighshire Well-Being Plan is published by October 2017. See proposed timetable below:

Timetable

2015	
Sept	Welsh Government consultation on the Statutory Guidance
2016	
Feb	Guidance published.
Apr	Commencement of Act New Public Services Board (PSB) is formed (replacing the LSB) in line with the governance arrangements required to fulfil the FGA.
Jul	Future Trends Report, to be published by WG. Compare both counties needs assessments with the future trends report.
Sept – Dec	Consult on our needs assessment(s) and what we think are the joint and local priorities.
2017	
Feb	PSB publishes its own Assessment of Local Well-being (informed by consultation), sharing it with Welsh Ministers, the Commissioner, Auditor General and Scrutiny.
May	Local Government Elections
May–Sept	Draft and consult on Conwy & Denbighshire’s Well-Being Plan.

¹ For more information, [read the Essentials Guide](#).

Appendix 1

Oct Publish Conwy & Denbighshire's Well-Being Plan

What is different?

All decisions must be understood in the context of the Sustainable Development Principle and how that applies to each of the Well-being Goals; i.e. are the needs of the present being met without compromising the ability of future generations to meet their own needs?

There are seven Well-being Goals, which are:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh language
- A globally responsible Wales

We must consider the long-term economic, social, environmental and cultural impact of our decisions. Our understanding of 'long-term' will vary depending on the issue, but generally speaking 'long-term' is understood to be 35 years, taking us to 2050.

It should be a uniform approach, and not another process or tick-box exercise.

The Sustainable Development Principle

Each public body, specified in the Act ([Part 1, section 6](#))², must carry out sustainable development. In this Act "sustainable development" means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the well-being goals.

There are five things (known as the governance approaches) we need to consider to be able to demonstrate that we have applied the Sustainable Development Principle:

- **Long term:** The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.

² For the purposes of this Part and Part 3 of this Act, each of the following persons is a "public body"—

- (a) the Welsh Ministers;
- (b) a local authority;
- (c) a Local Health Board;
- (d) the following NHS Trusts—
 - (i) Public Health Wales;
 - (ii) Velindre;
- (e) a National Park authority for a National Park in Wales;
- (f) a Welsh fire and rescue authority;
- (g) the Natural Resources Body for Wales;
- (h) the Higher Education Funding Council for Wales;
- (i) the Arts Council of Wales;
- (j) the Sports Council for Wales;
- (k) the National Library of Wales;
- (l) the National Museum of Wales.

Appendix 1

- **Prevention:** How acting to prevent problems occurring or getting worse may help public bodies meet their objectives.
- **Integration:** Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.
- **Collaboration:** Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives.
- **Involvement:** The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

Each public body has a duty to meet the requirements of the Act in its own right and, if they are a member of the [Public Services Board \(PSB\)](#), they must also deliver the requirements of the Act in the context of a local well-being plan.

The Good News

Both counties are already doing some of what the Act requires:

Denbighshire:

- Denbighshire has a Wellbeing Plan and its Assessment of Local Needs is a live website that is continually updated.
- Under the auspices of the Wellbeing Plan, Denbighshire is trialling an approach to community engagement called *People to People*. The aim is to create a space for people to think about and share their vision of their community and contribute to a plan to achieve their vision.

The main output from the People to People initiative is a new Community Plan. It will include:

- a proper assessment of assets, needs and challenges for the community (built in the first instance by the Needs Assessment group, capturing intelligence from existing plans but informed through the project by the community engagement),
- a vision for Corwen which has been developed by the (informed) community and
- a list of actions to achieve that vision which will be undertaken by the community but also, where necessary, the public sector.

Ultimately – if the pilot proves effective - every community in Denbighshire would have one of these and they would inform our Well-being Plan and public sector partners' Corporate Plans going forward. In short, these Community Plans would be the foundations of strategic planning going forward. This kind of approach is good practice and meets the requirements of the Act.

Appendix 1

Early learning from this pilot is the challenge of appropriate involvement across all relevant partners.

Conwy:

- Conwy's Corporate Plan is outcome focused and most of the WCFG Act Principles can be aligned to the Corporate Plan outcomes.
- Conwy produces an annual *Key Drivers* report, providing a picture of the key social, economic, environmental and political drivers to be considered by Conwy County Borough Council when producing strategic plans. There is also a research website which holds key statistics for the county. Work is currently ongoing to ensure that the Council is ready to meet the needs assessment requirements for both the Social Care Act and the Wellbeing of Future Generations Act.
- Conwy has a Sustainability Strategy, this was initially published in 2012 in response to Welsh Government Sustainable Development scheme 'One Wales: One Planet.' The strategy set out 7 principles and aims to demonstrate how the decisions of Conwy corporately are impacting on sustainability within the county. Conwy CBC established a Sustainability Forum to support this strategy. Currently the strategy is under review to ensure the commitments remain aligned to the Wellbeing of Future Generations Act and are within financial capabilities.
- The Strategic Equality Plan is currently being reviewed.
- Conwy has an Engagement Strategy and Community Involvement Database to record and share community feedback. There is now much improved analysis of complaints to ensure lessons are learned.
- The new integrated Performance Management software, CAMMS will enable better links to be made between strategic plans and there is potential to purchase another module to cater for partnership working.

In preparation for the Act, Conwy CBC have also begun,

- Developing an impact assessment process to assess the impact of policies and projects / programmes against the authority's sustainability principles. Training on the new process will be provided to relevant staff.
- Reviewing and updating a number of our strategic plans, including our community plan – One Conwy. The revised version will evidence how the 8 outcomes within the plan are aligned to the WFG goals. Likewise reference will be made in future reviews of the Corporate plan.

Appendix 1

Recommendations

	Impact	Recommendation
Public Service Boards	<p>The Act establishes that each Local Authority area in Wales is required to have a PSB. However the Act allows for the creation of a joint PSB, comprising of two or more authorities.</p> <p>Two or more public services boards may agree to merge if they consider it would assist them in contributing to the achievement of the well-being goals. But boards may merge only if:</p> <ul style="list-style-type: none">(a) the same Local Health Board is a member of each board seeking or being directed to merge, and(b) no other Local Health Board is a member of any of those boards.	<ol style="list-style-type: none">1. Propose that Conwy and Denbighshire continue with their joint arrangement and merge to become the Conwy and Denbighshire Public Service Board.
Membership	<p>Members must include: the LA (Leader/Mayor and head of the authority's paid service designated under section 4 of the Local Government and Housing Act 1989 (c.42)); LHB (Chair/Chief Officer or both); NWFRA (Chair/Chief Officer or both); Natural Resources Wales (CE). The quorum of a public services board meeting is all of its members.</p> <p>The PSB must invite the following to participate: Welsh Ministers, Chief Constable for the area; Police and Crime Commissioner; Probation Services; at least one body representing voluntary organisations. Others can be invited as appropriate. These will be known as 'invited participants' not 'members'</p>	<ol style="list-style-type: none">2. PSB members to be identified and a workshop to be delivered in February 2016 in readiness of an inaugural PSB meeting in April 2016.

Appendix 1

PSBs can invite partners who carry out public functions.³

The new PSB must be established by July 2016, and it must hold its first meeting within 60 days of being established, chaired by the local authority.

The new LA map for Wales may affect the new PSB, but not until 2020.

Meetings

Mandatory meeting after the date of each ordinary election held under section 26 of the Local Government Act 1972 (c.70) (election of councillors).

Terms of Reference

To be agreed by the PSB at its first meeting. The aim of each PSB is to improve the economic, social, environmental and cultural well-being of its area in accordance with the sustainable development principle.

The ToR must cover, in summary, the procedure to be followed at meetings; a schedule; procedure for inviting partners; proposals for establishing sub-groups; procedures for resolving disagreements between members; anything else considered to be appropriate.

ToR must be reviewed at its mandatory meetings following an election, as above, and at any time deemed necessary.

Sub-groups of PSB

Must include at least one member of the PSB, and any invited participant or partner.

3. The new PSB should map any current sub-groups in each county.
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³ A community council; Public Health Wales; a Community Health Council; a National Park authority for a National Park in Wales; the Higher Education Funding Council for Wales; an institution in the further education sector or the higher education sector; the Arts Council of Wales; the Sports Council for Wales; the National Library of Wales; the National Museum of Wales.

Appendix 1

Administrative Support	Must be provided by the local authority.	4. Current arrangements to continue.
Overview and Scrutiny	LA arrangements must be in place for the PSB. Members of PSBs can be called upon to attend and recommendations must be sent to Welsh Ministers, the Commissioner and the Auditor General for Wales.	5. Confirm scrutiny arrangements.
Assessment of local well-being	<p>The PSB must publish an assessment of local economic, social, environmental and cultural well-being in its area as a whole, to include (in brief) community and area analysis of well-being in PSB areas; predictions of likely future trends in economic, social, environmental and cultural Well-being; reference to national indicators. It may include an assessment of equality; vulnerable populations; the needs for care and support (SSWB Act) etc. The PSB must take into account UK report on climate change; sufficiency of nursery education, childcare sufficiency, play opportunities, assessment for the purposes of SSWB Act, CSP assessment (including substance misuse, reoffending).</p> <p>The assessment must be consulted upon with specified groups as a minimum.</p> <p>Denbighshire’s needs assessment website is a live entity being continually updated. All partners have a role that they can play here, and it will be to their benefit when it comes to shaping service delivery or applying for funding.</p> <p>Conwy CBC have been involved in the WG working group which is drafting the Code of Practice for producing the Needs Assessment as part of the Wellbeing of Future Generations Act. This has helped Conwy keep abreast of what the</p>	<p>6. Denbighshire to continue to populate its live needs assessment. Partners to support the activities that must take place to fulfil the statutory requirements. Conwy will continue to update the research website and will consider the most efficient way to support both WFG Act and the SS Act.</p> <p>7. PSB to consider the Commissioner’s future trends report (likely to be published in July 2016).</p>

Appendix 1

requirements will be for the authority.

Conwy CBC has also been reviewing the different requirements for a needs assessment for the Social Services Act, the Wellbeing of Future Generations Act, Building Resilient Communities and Tackling Poverty programme and corporate strategic planning. Officers are starting to scope out what work is required for each assessment so we can prevent any duplication and coordinate our work appropriately.

Well-being Plan

The PSB's well-being objectives to meet the well-being goals must be published in a local Well-being plan. PSBs must consider the impact of the objectives on each public body and consider any detrimental impacts one objective might have on another.

PSBs must engage and consult, collaborate and deploy resources in a way that contributes to each other's objectives, preventing problems occurring or getting worse.

The plan may include the well-being objectives undertaken by one or more members of the PSB, and/or a combination of invited partners.

There must be an explicit connection between the Well-being Plan and the Well-being Assessment, with timescales, an outline of steps to be taken, an annual report and an assessment of how well the last plan went (link to SSWB Act).

We must seek the advice of the Commissioner and take account

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8. Publish a joint Conwy & Denbighshire Well-Being Plan in October 2017

Appendix 1

of the Commissioner's report. The draft plan must be consulted upon with specified groups as a minimum.

Amendments can be made to published plans, but we must consult specified persons.

The Commissioner For Sustainable Futures has commented favourably on Denbighshire's Well-being Plan. Notwithstanding any lessons learned from the current plan, this model should be considered for continuation in the future PSB's well-being plan.

Annual reports to be published no later than 14 months after publication of the local well-being plan.

City, Town and Community Councils

Where for the three preceding years prior to the local well-being plan T& CC's have had a gross income/expenditure of at least £200k, the T&CC must take steps to meet the local well-being objectives and must publish an annual report on progress.

9. Each county to identify the community councils that will become subject to the Act and consider how to involve them with the PSB.

Culture change

Partners, staff and Member awareness of the SD Principle and Well-being Goals is important. The PSB will need to take a leadership role in championing the sustainable development principle.

10. February 2016 workshop to assess the LSB's preparedness for the Future Generations Act; and to develop an action plan and risk register.

The Act is intending to create a new strategic framework for the public sector that thinks in the long-term, that legitimises questions about the needs of future generations and that considers the resilience of people and places.

A presentation given about lessons learned to date by early adopters is very specific about the SD principle: the journey we

Appendix 1

	need to make is from <i>justifying</i> how what we do affects SD to using SD to <i>shape</i> what we do.	
Sustainable Development Charter	The Sustainable Development Charter has become a requirement for some funding streams (e.g. the Arts Council for Wales).	11. Partners to consider signing the Sustainable Development Charter.

DRAFT

Conwy and Denbighshire PSB – Scrutiny Option Appraisal

The following table outlines various options for the future Scrutiny arrangements of the Conwy and Denbighshire Public Service Board, as to ensure democratic accountability for partnership actions.

This proposal will need to be consulted on with appropriate elected members and be approved through the democratic process in each county area.

In 2013, Welsh Government undertook research into LSB scrutiny activity across Wales. The resulting report, '*Establishing a baseline for Local Service Board scrutiny*' is appended to this option appraisal, as a reference.

Option		Benefits	Dis-benefits	Resources Required
Option 1 Page 25	<p>Keep Current Arrangements: Continue with current arrangements of utilising the separate Local Authority Partnership Scrutiny Committees to oversee each Councils' aspects of work for the Joint Board.</p> <p>(NB - Conwy CBC has co-optees from LSB partners on this panel when discussing LSB matters).</p>	<ul style="list-style-type: none"> • Cost avoidance of developing a new structure. • Increased local member engagement. 	<ul style="list-style-type: none"> • Delay in seeking views from two committees • Possible contradictory views from each committee. • Infrequency of reporting to scrutiny committee (usually half yearly) leading to items not having the due consideration they deserve. This could be remedied by holding dedicated meetings. 	<ul style="list-style-type: none"> • Utilise existing resources.
Option 2	<p>Continue with utilising separate local authority scrutiny arrangements, but introduce closer working relations between the Committees: Present the work and priorities of the PSB to both scrutiny committees, through an agreed forward work programme, allowing both scrutiny committees to oversee all aspects of the PSB work.</p> <p>(NB - This is the Conwy and Denbighshire Community Safety Partnership (CSP) model - The</p>	<ul style="list-style-type: none"> • Cost avoidance of developing a new structure. • Sharing of both scrutiny committee views and recommendations. 	<ul style="list-style-type: none"> • Potential apprehension from local members in allowing designated local authority committees to scrutinise across boundaries. This may be avoided or mitigated by an understanding whereby both committees concentrate on PSB issues in their own areas where possible. • Delay in seeking views from 	<ul style="list-style-type: none"> • Utilise existing resources.

	partnership operates across the 2 LAs and is required to report to each LA scrutiny committee. The CSP reports the same information to both panels.)		two committees <ul style="list-style-type: none"> • Potential of differing opinions of separate scrutiny panels on the same topic. 	
Option 3	Joint Formal Arrangements: Develop a dedicated joint Conwy and Denbighshire PSB Scrutiny committee, with the potential of extending representation to PSB partners.	<ul style="list-style-type: none"> • PSB has a simpler and quicker Scrutiny process. • Greater sense of accountability to 1 joint committee. • Timeliness of reporting. • All members hear the same debate. • Wider perspective/views of co-optees which could strengthen scrutiny. • Better use of the LSB officers to support Members to understand & scrutinise reports. 	<ul style="list-style-type: none"> • Potential cost incurred in establishing committee (e.g. - chair of a joint scrutiny committee would be eligible to a senior salary of £8,700 (if the authorities agreed it should be a remunerated post) or £4,350 if the chair is already receiving a senior salary. A chair of a sub-committee of the joint committee would also be eligible to a payment of £2,175). • Possible lower levels of member engagement because it is a joint committee (attendance has been poorer when joint CCBC and DCC meetings have been held previously). • Greater lead in to setting up joint committee, including governance arrangements (i.e. developing terms of reference (covering politically balanced membership details & number, relevance of co-optees), voting arrangements and its implications, formality of call-in arrangements etc. • Potential political concerns, i.e. balanced party representation. 	<ul style="list-style-type: none"> • More resource intensive - committee will need to be supported by a dedicated scrutiny officer, as the role here is different to the roles for supporting non-scrutiny committees and that of other officers in that they are focused on assisting the scrutiny committee in its work, which includes being constructively critical of the LSB/PSB where appropriate. A new joint committee may generate a significant body of new work for the scrutiny officer, above what would be seen using existing committee arrangements.
Option 4	Joint informal Arrangements: Informal joint meeting of both committees.	<ul style="list-style-type: none"> • Increased local member engagement. 	<ul style="list-style-type: none"> • More resource intensive. • Unclear if an informal 	<ul style="list-style-type: none"> • More resource intensive – although informal the

	Potential of extending membership to PSB partner representatives.	<ul style="list-style-type: none"> Wider perspective/views of co-optees which could strengthen scrutiny. 	<p>committee would be deemed open and transparent.</p> <ul style="list-style-type: none"> Issues in developing informal governance of the committee? 	committee will still need to be supported by a dedicated scrutiny officer.
Option 5	<p>Joint Sub-Committee: Develop a joint Conwy and Denbighshire PSB Scrutiny Sub-Committee which will report to the separate Local Authority Partnership Scrutiny and Overview panels. Potential of extending membership of Sub-Committee to PSB partner representatives.</p> <p>This would be set up similarly to the model considered for the voluntary merger.</p>	<ul style="list-style-type: none"> Opportunity for sub-committee to be involved in PSB work from the start rather than retrospectively which is the current process. Improved engagement / participation of partners Wider perspective/views of co-optees which could strengthen scrutiny. Improved knowledge and understanding of PSB role 	<ul style="list-style-type: none"> Lack of time and increased workload for some Councillors Sub-committee not taking place in public arena. 	<ul style="list-style-type: none"> Increased resources and support required - committee will need to be supported by a dedicated scrutiny officer.
Option 6	<p>GwE Model: GwE (School Effectiveness and Improvement Service) operates across the 6 North Wales authorities. Scrutiny arrangements for each GwE theme is designated to a Local Authority Scrutiny committee who provides scrutiny on behalf of the 5 other LAs.</p> <p>In this case, Conwy CBC and Denbighshire CC would each lead on and scrutinise particular themes of the PSB.</p>	<ul style="list-style-type: none"> Cost avoidance of developing a new structure. 	<ul style="list-style-type: none"> Each scrutiny committee would not see the entire work programme of the PSB. This could be remedied by option 2 if the work programmes of both individual scrutiny committees were shared with each other together with the PSB work programme and associated minutes and actions. Lack of understanding of the role of the PSB. 	<ul style="list-style-type: none"> Utilise existing resources.

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Report to: Partnerships Scrutiny Committee

Date of Meeting: 14 January 2016

Lead Member / Officer: Lead Member for Public Realm/
Head of Planning and Public Protection

Report Authors: Head of Planning and Public Protection/
Public Protection Manager

Title: Denbighshire CCTV Update Report

1. What is the report about?

- 1.1 To provide Members with an update on the implications of the Council's decision, as part of the freedoms and flexibilities exercise to remove funding from the CCTV function for 2016/17.

2. What is the reason for making this report?

- 2.1 Members decided that the Council should no longer be funding or managing the CCTV service from the 1st April 2016. This will deliver 200k of savings for 2016/17. Members asked officers to work with partners to explore the possibility of developing a different CCTV service delivery model to take effect from the 1st of April 2016. Members asked for an update report to be presented to them in January 2016.

3. What are the Recommendations?

- 3.1 It is recommended that Members note the contents of this report and support the work done by officers in delivering the identified savings and developing a new partnership model for CCTV provision starting on the 1st April 2016.

4. Report details

- 4.1 The Council's CCTV system is operated and managed by the Planning and Public Protection Service. It is located in Rhyl Police Station.
- 4.2 The primary purpose of the system is to support the Community Safety Partnership's approach to reduce both the level of crime and fear of crime, to provide a safe public environment for the benefit of those who reside, visit and work in the area.
- 4.3 The service also monitors a small number of CCTV cameras located on council land and private land for the purposes of security.

4.4 The Public Space CCTV Cameras are located in Rhyl, Prestatyn and Rhuddlan. The cameras are located as follows:

- Rhyl 59 Cameras
- Prestatyn 17 Cameras
- Rhuddlan 4 Cameras

All these cameras are live cameras, linked to our main CCTV control room at Rhyl Police Station where traditionally there had been 24/7 monitoring.

4.5 Following the decision to remove the CCTV budget, officers engaged with partners to form a working group to explore options of delivering an alternative CCTV service in the future.

4.6 The working group membership is made up of a representative from North Wales Police, Rhyl Town Council, Prestatyn Town Council, Rhuddlan Town Council, Rhyl Member Area Group, Prestatyn Member Area Group and Elwy Member Area Group. The group has agreed terms of reference and has met on a number of occasions.

4.7 A final delivery model has been agreed with all partners which involves keeping all existing CCTV cameras operating within Rhyl, Prestatyn and Rhuddlan. These cameras would continue to record 24/7, however there would be no permanent monitoring of cameras. One member of staff (CCTV Coordinator) is required to maintain the system and be the point of contact and coordinator between all partners.

4.8 Further work has been carried out with partners to establish what 'income' can be generated by the partnership in order to be able to deliver a CCTV service.

4.9 The following contributions and income have been agreed

- North Wales Police – Will continue to contribute the same amount to the CCTV Service (in the region of 16k)
- Rhyl Town Council – Agree in principle to contribute financially to a new model (15k)
- Prestatyn Town Council – Agree in principle to contribute financially to a new model (10k)
- Rhuddlan Town Council – Agree in principle to contribute financially to a new model (3.5k)
- Internal (DCC) recharges to services that benefit from security as a result of CCTV cameras being connected to the control room (approx. £14.5k)

- External charges for private cameras connected to the control room (approx. £2k).

4.10 This gives a projected income of approx. £61k.

4.11 The type of service that can be delivered for approximately £61k includes the following:

Activity	Brief Description	Anticipated costs for 'minimal' service
CCTV Coordinator	Based in Rhyl Police Station managing the minimal service	£28k
Quadrant	Repair and maintenance of control room	£6k
Street Cam	Repair and maintenance of cameras	£15k
BT Redcare	Quality of pictures	£5k
Costs of control room	Electricity, air conditioning	£8k
Total estimated cost		£62k

4.12 The Council requires all financial savings from the closure of the CCTV service to be secured by the 31st of March 2016. This includes all redundancy costs. This meant that all seven CCTV operators were made redundant on the 31st of October 2015. A CCTV Coordinator was retained to maintain a service until the 1st of April 2016 when the new partnership commences.

4.13 A legal agreement and governance arrangements is being drafted by DCC legal services in conjunction with NWP solicitors. Members may wish to request a report during the autumn of 2016 to scrutinise the governance arrangements of the new CCTV partnership.

5. How does the decision contribute to the Corporate Priorities?

5.1 The operation of a CCTV service directly contributes towards the corporate priorities of protecting the vulnerable within our communities and keeping our streets clean and tidy.

6. What will it cost and how will it affect other services?

6.1 The costs of the new CCTV partnership effective from the 1st April 2016 will be met by the partners and 'income'.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

7.1 The potential impact of this decision has been assessed. Any decision to progress with any of the previously mentioned proposals will need to be assessed for equality impact.

8. What consultations have been carried out with Scrutiny and others?

8.1 Reports have been presented to Members through the Freedoms and Flexibilities process and updates have been provided to Members as discussions have progressed with partners. CCTV staff and Unions have been engaged at various stages as required.

9. Chief Finance Officer Statement

9.1 The proposal within this report will enable the implementation of the decision by Council on 9th December 2014 to withdraw £200k funding from this service area in 2016/17. This formed part of the Phase 2 Freedoms and Flexibilities savings.

10. What risks are there and is there anything we can do to reduce them?

10.1 There are no risks associated to this report.

11. Power to make the Decision

11.1 No formal decision is required

11.2 Article 6.3.2(c) of the Council's Constitution stipulates that Scrutiny can "consider any matter affecting the area or its inhabitants", and Article 6.3.3(a) states that Scrutiny can "assist the Council and the Cabinet in the development of its budget and policy framework..."

Contact Officer:

Planning and Public Protection Manager

Tel: 01824 706350

Report to:	Partnerships Scrutiny Committee
Date of Meeting:	14 January 2016
Lead Officer:	Scrutiny Co-ordinator
Report Author:	Scrutiny Co-ordinator
Title:	Scrutiny Work Programme

1. What is the report about?

The report presents Partnerships Scrutiny Committee with its draft forward work programme for members' consideration.

2. What is the reason for making this report?

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the Recommendations?

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

4. Report details

- 4.1 Article 6 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and the Wales Audit Office (WAO) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents and service-users. Going forward scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. In future the WAO will measure scrutiny's effectiveness in fulfilling these expectations.

- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) has recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
 - achievement of the Corporate Plan objectives (with particular emphasis on the their deliverability during a period of financial austerity);
 - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2) and;
 - Urgent, unforeseen or high priority issues

4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. No officer proposal forms have been received for consideration at the current meeting.

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG has decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 2. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). In future no items will be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

Cabinet Forward Work Programme

- 4.8 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 3.

Progress on Committee Resolutions

- 4.9 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 4 to this report.

4.10 Future Development of a Community Hospital in Rhyl

The above item was scheduled for discussion at the current meeting. However, following receipt of a request from the Betsi Cadwaladr University Health Board that its presentation be deferred, as discussions are still underway with respect to the development, the Chair permitted its deferral. The item will now be discussed at the Committee's next meeting on 25 February 2016.

5. **Scrutiny Chairs and Vice-Chairs Group**

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group met on 3 December 2015. At that meeting it referred the following items to this Committee for examination: Proposed Future Arrangements for a Public Services Board and its Scrutiny (see current meeting's business agenda) and the WAO's national study on the 'Supporting the Independence of Older People' (see entry on the forward work programme for April 2016).

6. **How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate priorities, improve outcomes for residents whilst also managing austere budget cuts.

7. **What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

8. **What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.**

No Equality Impact Assessment has been undertaken for the purpose of this report as consideration of the Committee's forward work programme is not deemed to have an adverse or unfair impact on people who share protected characteristics.

9. **What consultations have been carried out with Scrutiny and others?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

10. **What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

11. Power to make the decision

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

Contact Officer:

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Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
25 February	Cllr. Bobby Feeley	1. POVA	To detail the number of POVA investigations undertaken with respect to various locations (including residential, nursing and domiciliary care establishments). The type of alleged and proven abuse and the measures taken to address proven allegations	The identification of trends/patterns of abuse and prolific offenders will help the Authority to fulfil its statutory duty of care to its residents and keep vulnerable people safe	Phil Gilroy/Alaw Pierce/Nerys Tompsett	November 2015
		2. Future Development of a Community Hospital in Rhyl	To inform the Committee of the Health Board's current and future intentions with respect to the Royal Alexandra Hospital site, its plans for delivering health care services in Rhyl and the timescales for future developments	An understanding of future health care services provision in the Rhyl area will help the Council to plan its social care services and support cohesive service delivery	BCUHB	October 2015 (rescheduled January 2016)
14 April Council Chamber,	Cllr. Bobby Feeley	1. Independence of Older People	To consider the Council's proposal to respond the Wales Audit Office's national report on the Independence	An understanding of the issues involved and their potential	Phil Gilroy	By SCVCG December 2015

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Russell House, Rhyl & visit to SPoA			of Older People	implications for the Council will assist the Committee to make recommendations with respect to future service delivery		
	Cllr. Bobby Feeley Members to visit SPoA following meeting	2. Single Point of Access	To consider the progress made with the establishment of the Single Point of Access Service	Identification of any problems associated with the Service and actions to address them	Phil Gilroy/Cathy Curtis-Nelson	April 2014 (rescheduled September 2014 and by SCVCG December 2015)
26 May						
7 July	Cllr. David Smith	1. Community Safety Partnership [Crime and Disorder Scrutiny Committee]	To detail the Partnership's achievement in delivering its 2015/16 action plan and its progress to date in delivering its action plan for 2016/17. The report to include financial sources and the progress made in spending the allocated funding.	Effective monitoring of the CSP's delivery of its action plan for 2015/16 and its progress to date in delivering its plan for 2016/17 will ensure that the CSP delivers the services which the Council and local	Alan Smith/Liz Grieve/Sian Taylor	July 2015

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				residents require		
6 Oct 2016	Cllr. Julian Thompson-Hill	1. Commercial Partnership for the Revenues and Benefits Service	To review the Partnership's progress and in particular the new business element of the proposal and the Welsh Language service provision	An evaluation: (i) of whether the financial and commercial benefits of the partnership agreement have been realised; and (ii) that the service is delivering the level of service expected which conforms to the Council's relevant policies in lines with the Heads of Terms Agreement	Rod Urquhart/Jackie Walley	December 2014 (by County Council in line with Cabinet's recommendation – allocated to the Committee by the SCVCG January 2015)
24 November	Cllr. Bobby Feeley	1. Protection of Vulnerable Adults Annual Report 2014/15	To consider the POVA annual report, and information in place to meet the statutory requirements of the Social Services and	An evaluation of whether the Authority is meeting its statutory duty with	Phil Gilroy/Alaw Pierce/Nerys Tompsett	November 2015

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			Well-being Act 2014 and an evaluation of the financial and resource impact of the Supreme Court's 2014 Judgement on deprivation of liberty on the Service and its work	respect to adult safeguarding and has sufficient resources to undertake this work along with the additional work in the wake of the Supreme Court's judgement		

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
HASCAS Report on Tawelfan (Spring 2016 date tbc dependent upon the report's publication)	To consider HASCAS' findings with respect to the failings in care and treatment of patients on the ward	The identification of lessons learnt from what happened at Tawelfan for the purpose of safeguarding the Council and residents against such failings in care in future	HASCAS/BCUHB/Nicola Stubbins	By SCVCG October 2015
Citizens Panel (spring 2016)	To outline the proposed composition of the Panel and the recruitment and appointment process for appointing its members	The formation of a fair and equitable Panel which will form part of the governance arrangements for the Social Service and Health Programme Board and ensure that citizens and service-users views are heard and acted upon	Nicola Stubbins/Wendy Jones (CVSC)	November 2014
Update following conclusion of inquiry undertaken by the National Crime Agency in to historic abuse in North Wales Children's' Care Homes	To update the Committee of the outcome of the National Crime Agency (NCA) investigation in to the abuse of children in the care of the former Clwyd County Council, and to determine whether any procedures require revision.	Determination of whether any of the Council's safeguarding policies and procedures need to be revised in light of the NCA's findings	Nicola Stubbins	November 2012

For future years

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered

06/01/16 - RhE

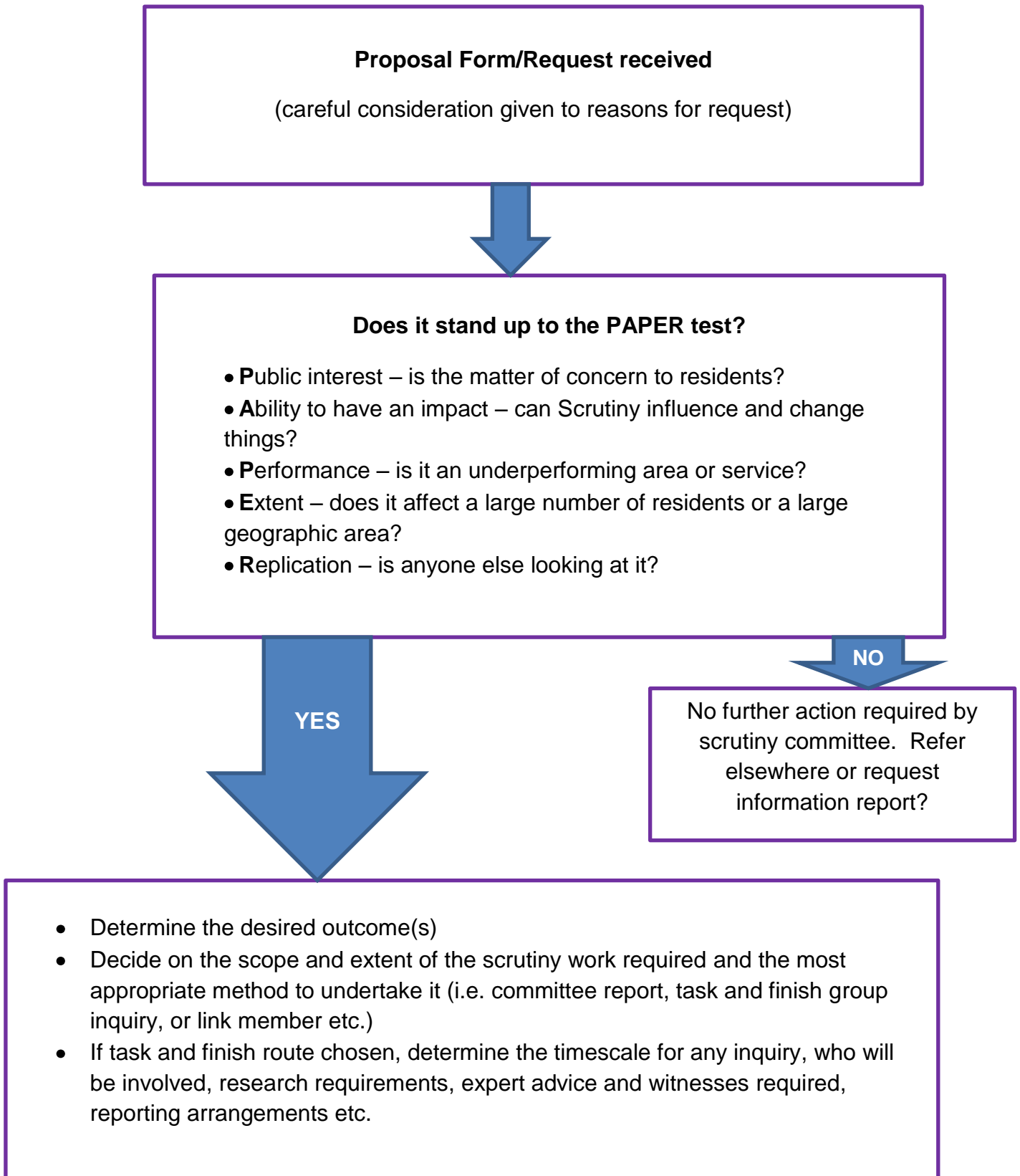
Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
25 February	11 February	14 April	31 March	26 May	120 May

Partnerships Scrutiny Work Programme.doc

Member Proposal Form for Scrutiny Forward Work Programme	
NAME OF SCRUTINY COMMITTEE	
TIMESCALE FOR CONSIDERATION	
TOPIC	
What needs to be scrutinised (and why)?	
Is the matter one of concern to residents/local businesses?	YES/NO
Can Scrutiny influence and change things? (if 'yes' please state how you think scrutiny can influence or change things)	YES/NO
Does the matter relate to an underperforming service or area?	YES/NO
Does the matter affect a large number of residents or a large geographical area of the County (if 'yes' please give an indication of the size of the affected group or area)	YES/NO
Is the matter linked to the Council's Corporate priorities (if 'yes' please state which priority/priorities)	YES/NO
To your knowledge is anyone else looking at this matter? (If 'yes', please say who is looking at it)	YES/NO
If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?	
Name of Councillor/Co-opted Member	
Date	

Consideration of a topic's suitability for scrutiny



Cabinet Forward Work Plan

Appendix 3

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
16 February	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Ruthin Primary Proposals - Ysgol Llanbedr	To consider the objections received for the closure of Ysgol Llanbedr, and whether to approve implementation of the proposal	Yes	Councillor Eryl Williams / James Curran
	3	Capital Programme	To agree the Capital Programme	Yes	Councillor Julian Thompson-Hill/Richard Weigh/Richard Humphreys
	4	Former North Wales Hospital, Denbigh - Compulsory Purchase Order	Authorisation to take possession of the site	Yes	Councillor David Smith / Graham Boase / Gareth Roberts
	5	Rhyl Waterfront Development Project	To approve the Umbrella Regeneration Agreement	Yes	Cllrs Hugh Evans & Julian Thompson-Hill / Rebecca Maxwell, Richard Weigh
	6	Denbighshire Gypsy and Travellers Accommodation Needs Assessment	To approve the needs assessment for submission to Welsh Government	Yes	Cllr Hugh Irving / Angela Loftus

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	7	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
29 March	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Corporate Plan Performance Report 2015/16 Q3	To consider progress against the Corporate Plan	Tbc	Cllr Julian Thompson-Hill / Liz Grieve
	3	Corporate Plan Projects – Progress Report	To consider progress made on projects in the Corporate Plan	Tbc	Cllr Julian Thompson-Hill / Richard Weigh
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
26 April	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Future of Adult Provider Services	To consider the future of adult provider services.	Yes	Cllr Bobby Feeley / Phil Gilroy / Holly Evans
	3	Corporate Plan Projects – Progress Report	To consider progress made on projects in the Corporate Plan	Tbc	Cllr Julian Thompson-Hill / Alan Smith / Liz Grieve

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	Deadline	<i>Meeting</i>	Deadline	<i>Meeting</i>	Deadline
<i>January</i>	22 December	<i>February</i>	2 February	<i>March</i>	15 March

Updated 22/12/15 - KEJ

Cabinet Forward Work Programme.doc

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Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
26 November 2015	5. North Wales Fire and Rescue Authority	RESOLVED to support the objectives detailed in the 'Your Services, Your Choices' consultation document to maintain excellent, affordable fire and rescue services in North Wales in 2016-17 and beyond emphasising the need to ensure adequate safe cover for rural as well as urban areas.	Observations sent on the Committee's behalf to the Fire and Rescue Authority ahead of the close of the consultation
	6. Annual Report on Adult Protection	RESOLVED:- a) Subject to the above observations, to receive the Annual Report on Adult Protection 2014/2015; b) To acknowledge the important nature of a corporate approach to Adult Protection and the responsibility of the Council to view this as a key priority area and place it alongside the commitment and significance given by Denbighshire County Council to Child Protection; and c) That a report be presented to the Committee at its meeting in February 2016 detailing the number of Protection of Vulnerable Adults investigations undertaken with respect to various locations and types of services, the types of alleged and proven abuse, the measures taken to address proven allegations and to reduce risks to other individuals as well as to the Council itself.	Officers advised of the comments made by the Committee and a further report has been scheduled into the Committee's forward work programme as requested for February 2016

